

Course Syllabus

Public Speaking Comm. 001

Instructor: Peter Lee

De Anza College Fall 2022 – every Thursday 10am - 12pm Zoom meetings (recorded)

E-mail: leepeter@fhda.edu

Office hours: online W 7:30pm - 8:30pm (email or canvas or by ZOOM appt.)

Canvas Online hours: Wednesday 5:30pm - 6:30pm

This is an asynchronous course, instructor meets with students online on a specific day and time (recorded); and the rest of the class time is done asynchronously, students can go online any time during the week to do the class work.

Greetings and welcome to Communication 001: Public Speaking. *"He who opens a school door, closes a*

prison." [Victor Hugo](#)  [Links to an external site.](#)

Textbook: The Natural Speaker by Randy Fujishin, 9th Ed. ISBN13: 9781138700918 ISBN10: 1138700916

Course objective: to allow each student to develop as a speaker through practice, research, critical thinking and learning. This class offers each student an opportunity to build confidence, poise and articulateness through communication theory, constructive criticism, classroom speaking and mentoring. This instructor uses the Socratic method to teach his students the arts of public speaking.

Course policies, which are strictly enforced:

1. Attend the zoom meetings on time - the link is on the left -- and pay attention, listen and **take notes**. This will help prepare you for the final exam. All meetings are recorded. Recordings will be available later in the Canvas Discussions.
2. Check CANVAS online for **due dates**, weekly messages (such as Announcements), assignments, **quizzes** or resources.

3. Read assigned chapters before each class and see the attendant slides.
4. All due dates are firm. Be aware of due dates and use the calendar to organize the course assignments.
5. For live speeches, sign up promptly for speaking days and be proficient with Zoom meeting procedures.

Student learning outcomes for Public Speaking:

SLO's

1	Organize, compose, present, and critically evaluate informative and persuasive presentations appropriate in content and style to the audience and situation
2	Display increasing confidence in speaking extemporaneously.
3	Demonstrate effective listening skills in various public speaking contexts.
4	Identify, locate, evaluate and use information technologies and information sources.

Course Assignments

Canvas ONLINE assignments	20%	(aka Imported Assignments such as Quiz 1, 2, online participation score, etc.)
Formal Speeches (5), Outlines and Final Exam	80%	

Introduction	50 points
Story Time	100 Points
Impromptu	150 Points
Informative	200 Points
Persuasive	250 Points
3 Outlines	100 Points
Final Exam	150 Points

Grading Scale:	100-93.34 = A	93.33 – 90 = A-
89.9-86.67 = B+	86.66 – 83.34 = B	83.33 – 80 = B-
79-76.67 = C+	76.66 – 70 = C	
69 – 60 = D	59-0 = F	

The Formal Speeches (5):

6. Student introduction (50 points): using an outline format (see Canvas Files), the student shall introduce themselves to the class, using 3-5 minutes of speech time.
7. Story time (100 points): find a published story from history, science, folklore, myth or legend, etc. and present it to the class. This is a narrative presentation. Requirements: 4 - 6 minutes long. Follow the outline format or narrate the tale.
8. Impromptu Speech (150 Points): this is a 3-5 minute long speech, with 5 minutes of preparation, and reflects a speakers' ability to spontaneously speak about a topic. Simple topics will be given to speakers who will prepare their thoughts, outline and then speak.
9. Informative (200 Points): you will choose a topic and inform the audience about it, using research and data from studies and publications. A written outline will be handed in prior to speaking to ensure proper development of the speech. The speech should be 7-10 minutes long and present information for the audience including both pro and con. Verbally cite evidence and source citations and include lively visual aids. E. g., demonstrations, biographies, historical

revision, scientific discovery, etc. Powerpoint. Prezi. Loom or google slides/docs or other presentation aids are recommended. This speech is Live in our zoom meetings. Sign up for speaking days on our Discussion.

10. Persuasive (250 Points): this speech is 9-11 minutes long and topics must be **publicly controversial** (e.g., abortion, euthanasia, sex education). An outline will be handed in prior to speaking and the speaker should be passionate and convincing, blending Aristotle's 3 persuasive proofs: ethos, pathos and logos. Don't forget to include verbal source citations and lively visual aids. Include passionate expression and advocate your position. This speech is presented live in our zoom meetings, so sign up for a speaking day on our Discussion.

Speeches are graded on organization (outline structure), substance (research and verbal source citation) and delivery (body language and voice). See the handout in class, and it's available on Canvas.

Speech submission via email: Check Canvas Announcements.

https://docs.google.com/document/d/1Q6F2jHTCNwZl_i5kjG6G_kRekPcl5iq4lx2KgBCBgdu/edit?usp=sharing

and post all your youtube video speeches on the Discussions for each respective speech so we can all watch them and ensure this is public speaking.

Additionally: all students will also be assigned to critique fellow student speakers twice, writing a feedback letter to the student speaker (1 full page, double spaced, typed) for an informative and persuasive speech. Guidelines will be handed out prior to the informative speech assignment; and are also available on Canvas. Each letter is worth 100 Points. During live speaking meetings, you will be assigned a classmate speaker to evaluate for both the informative and persuasive speeches.

Online quizzes, discussions (replies, comments, etc.) and **Canvas** material are part of your online participation grade/aka imported assignments (20%). In the Discussions, there are discussion threads where you can add your speech topics, videos and leave comments. There are weekly modules to complete. This is week 1. All assignments have due dates and quizzes will lock.

The Final Exam (150 Points):

On the day of the Final Exam, a Canvas exam will be given, which will be a comprehensive review of the course. The final exam is an **open book, open note exam**, so prepare accordingly. There are a variety of types of questions and follows the model of the prior class quizzes, All scoring is reviewed by me before finalization, because Canvas is imperfect. The Final Exam will lock so make sure you take it punctually.

Additional information:

<https://deanza.edu/online-ed/>  [Links to an external site.](#) for help with various items and Canvas.

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The Academic Honor Code will be strictly enforced, so do not be in violation of it. Do not cheat and do not plagiarize. Verbally cite all source citations during speeches and turn in assignments on time.

https://deanza.edu/policies/academic_integrity.html  [Links to an external site.](#)

Any student with a disability or unfamiliarity with the English language will be accommodated to the best of my ability. Please inform me of any circumstances related to disability and all efforts required under the A.D.A. will be made to comply with the law and to facilitate the student's learning.

<https://deanza.edu/dsps/dss/>  [Links to an external site.](#)

The instructor may make changes to the syllabus during the quarter. It is the student's responsibility to stay informed of these changes. Students may contact the instructor during office hours and before/after class, time permitting.

Campus safety can be reached at 408.864.5555

From campus phones: 911

From cell phones: 408.924.8000

Schedule - Fall 2022

Zoom meeting every Thursday @ 10am - 12pm (recorded)

Always refer to Canvas for official due dates.

Reading schedule

****ONLINE** WEEK 1**

Canvas Overview & Syllabus Review / Student Introduction Speech preparation

****ONLINE** WEEK 2**

Chapter 1, 2, 3: The Natural Speaker (TNS)

****ONLINE** WEEK 3**

Chapter 4, 5 ([TNS](#))

****ONLINE** WEEK 4**

Chapter 6, 7, 10: ([TNS](#))

****ONLINE** WEEK 5**

Chapter 8, 9: ([TNS](#))

****ONLINE** WEEK 6****

Live Informative Speeches

****ONLINE WEEK 7****

Live Informative Speeches

****ONLINE WEEK 8****

Live Informative Speeches

****ONLINE WEEK 9****

Live Persuasive Speeches

****ONLINE WEEK 10****

Live Persuasive Speeches

****ONLINE WEEK 11****

Live Persuasive Speeches

****ONLINE WEEK 12****

Final Exam on Canvas

[Course Summary:](#)

Date	Details	Due
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Thu Sep 29, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Thu Oct 6, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Sat Oct 8, 2022	Assignment Introduction Speech	due by 11:59pm
Mon Oct 10, 2022	Assignment Current Events	due by 11:59pm
Thu Oct 13, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Fri Oct 14, 2022	Assignment De Anza Collge Library -- Information Literacy.	due by 11:59pm
Mon Oct 17, 2022	Discussion Topic Current Events	to do: 11:59pm
Thu Oct 20, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Sat Oct 22, 2022	Assignment Story Time Outline	due by 11:59pm
Thu Oct 27, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Fri Oct 28, 2022	Assignment Story Time	due by 11:59pm
Thu Nov 3, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Sat Nov 5, 2022	Assignment Impromptu Speech	due by 11:59pm
Sun Nov 6, 2022	Quiz Quiz 1	due by 11:59pm
Thu Nov 10, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Fri Nov 11, 2022	Assignment Informative Speech Outline	due by 11:59pm
Thu Nov 17, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Tue Nov 22, 2022	Assignment Informative Speech	due by 11:59pm
Wed Nov 23, 2022	Assignment Info Speech Critique and Feedback Letter	due by 11:59pm
Wed Nov 30, 2022	Assignment Persuasive Speech Outline	due by 11:59pm
Thu Dec 1, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
Mon Dec 5, 2022	Quiz Quiz 2	due by 11:59pm

Thu Dec 8, 2022	Calendar Event F22 COMM D001 Public Speaking 65Z Lee 25455	10am to 12pm
	Assignment Persuasive Speech	due by 11:59pm
Sun Dec 11, 2022	Discussion Topic Canvas Discussion Participation	due by 11:59pm
Mon Dec 12, 2022	Assignment Persuasive Speech Critique and Feedback Letter	due by 11:59pm
Fri Dec 16, 2022	Quiz FINAL EXAM	due by 11:59pm

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Chapter 4, 5, 6: ([TNS](#))

****ONLINE** WEEK 4**

Chapter 7, 10: ([TNS](#))

****ONLINE** WEEK 5**

Chapter 8, 9: ([TNS](#))

****ONLINE** WEEK 6****

Live Informative Speeches

****ONLINE WEEK 7****

Live Informative Speeches

****ONLINE WEEK 8****

Live Informative Speeches

****ONLINE WEEK 9****

Live Persuasive Speeches

****ONLINE WEEK 10****

Live Persuasive Speeches

****ONLINE WEEK 11****

Live Persuasive Speeches

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Final Exam on Canvas

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Mon Oct 10, 2022	Assignment Current Events	due by 11:59pm
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Mon Oct 17, 2022	Discussion Topic Current Events	to do: 11:59pm
Tue Oct 18, 2022	Calendar Event F22 COMM D001 Public Speaking 51Z Lee 24346	10am to 12pm
Sat Oct 22, 2022	Assignment Story Time Outline	due by 11:59pm
Tue Oct 25, 2022	Calendar Event F22 COMM D001 Public Speaking 51Z Lee 24346	10am to 12pm
Fri Oct 28, 2022	Assignment Story Time	due by 11:59pm
Tue Nov 1, 2022	Calendar Event F22 COMM D001 Public Speaking 51Z Lee 24346	10am to 12pm
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Tue Nov 15, 2022	Calendar Event F22 COMM D001 Public Speaking 51Z Lee 24346	10am to 12pm
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